

Freedom of information request detailing the organisation's car leasing, grey fleet and salary sacrifice contracts.

Car Leasing

- 1) Does your organisation offer staff the ability to lease a car for private use? If so, please provide the following information for each supplier contract:
 - a. Supplier name – [NHS Fleet Solutions](#)
 - b. Contract start date (dd/mm/yy) - [13/09/2011](#)
 - c. Contract end date (dd/mm/yy) - [N/A – rolling contract](#)
 - d. Name of framework the supplier was procured through – [Framework provided by Northumbria Healthcare NHS Foundation Trust](#)
 - e. Number of employees with a lease car in March 2021? - [104](#)
- 2) Please provide the contact details of the individual within the organisation responsible for the car leasing contract:
 - a. Name – *
 - b. Job title - *

* [The Walton Centre NHS Foundation Trust does not disclose individual staff members contact details. You can write to staff using the address above or alternatively email \[enquiries@thewaltoncentre.nhs.uk\]\(mailto:enquiries@thewaltoncentre.nhs.uk\) asking for your correspondence to be forwarded on.](#)

Grey Fleet (employees that drive their own cars for business)

- 3) Do any employees at your organisation claim Grey Fleet mileage reimbursement? [N/A](#)
 - a. If so how many employees claimed during 19/20 (April 2019 – March 2021)? - [n/a](#)
- 4) If applicable, please state the total cost to the organisation in 19/20 of paying Grey Fleet reimbursements to employees who opt not to have lease cars (excluding employee salaries) – [n/a](#)
- 5) Does your organisation have a Grey Fleet Policy? [n/a](#)
- 6) In the table below, please state when your organisation last undertook the following Duty of Care checks on your grey fleet drivers? [n/a](#)

Duty of Care Check	Date of last check
DVLA Driving Licence Checks	
MOT	
Business Use Insurance Checks	
Road Fund Licence Checks	

Salary Sacrifice Benefits

- 7) For each of the following Salary Sacrifice benefits offered to staff at your organisation, please state the name of the supplier, contract start and end dates, framework the provider was procured through and number of staff using the benefit.

Salary Sacrifice Benefit	Supplier	Contract Start Date (dd/mm/yy)	Contract End Date (dd/mm/yy)	Framework	No. of staff using benefit in the last 12 months
Home Technology	Vivup	21/11/19	21/11/21	n/a	125
Holiday Packages at home and abroad					

- 8) Does your organisation have an external Employee Assistance Programme (EAP)?
 - a. If yes, who is the provider? [Vivup](#)